Annual Business Meeting Minutes  
November 13, 2002  
Denver, Colorado

1. Call to Order
   The meeting was called to order at 4:45 PM MST by President David Hill.

2. Student Research Book Award (Pat Joyce)
   Dr. Joyce announced the recipient of the ACCTMTH-Oxford University Press Student Book Award is John Todd Utz of the University of North Carolina.

3. Secretary Treasurer’s Report (David Hill for David Shlim)
   Dr. Hill reviewed the financial statements for 2002 and indicated that ACCTMTH has a balance of $139,933 (after transfer of $25,000 to the Kean Fund for 2001 contribution). He noted that $5.00 of each ACCTMTH dues payment goes toward the Kean Fellowship. For the review course and pre-meeting course, 60% of the income over expense goes to ACCTMTH, while ASTMH keeps 40%.

4. Kean Fellowship (Christopher Plowe)
   Dr. Plowe reported that $25,000 will be transferred from the ACCTMTH account to the Kean Fellowship for fiscal year 2001 and $10,000 for year 2002. He noted that the 2002 application process yielded 47 applications, of which five were funded. Dr. Plowe explained that the fellowship should support both clinical and research projects, and these two types of applications will now be scored separately. He also discussed limiting the fellowship to medical students, which was agreed upon by the meeting attendees.

5. Courses Committee (Alan Magill)
   Dr. Magill reviewed the finances of each course and reported that attendance at each course this year was 125 participants.
   He noted that the 2003 review course will be held in San Diego prior to the IDSA meeting, and it will focus more on updating in tropical and travel medicine than preparing for the exam, since there will be no exam held in 2003.

6. Program Committee (Alan Magill)
   Dr. Magill reported that the ACCTMTH program committee is responsible for reviewing the clinical program, symposia and Clinical Group session agenda.
   Dr. Barry suggested that ACCTMTH attempt to attract clinical epidemiologists to the annual meeting. She noted that ACCTMTH could tap into the international network of clinical epidemiologists through Rockefeller.

7. Exam (David Freedman)
   Dr. Freedman reviewed the 2002 timeline of exam committee activities and presented a demographic overview of those who sat for the exam. He noted that 42 people sat for the exam, one of whom was a non-MD. He thanked the exam committee for their efforts this year in developing a new exam.

8. Exam Executive Committee (Jamie Maguire)
   Dr. Maguire reported that the next exam will be held in 2004. He noted that the original intent of the exam was to eventually offer it every two years after the first five-year period.
   He explained that the committee discussed investigating a practice pathway for non-MDs, as well as re-instituting the practice pathway for MDs. This will be evaluated after seeing how many sit for the exam via the diploma course pathway in 2004.
   Dr. Maguire addressed concerns regarding the rigor of the exam in 2002. He explained that the questions were very similar to previous years and were based on the curricula of the diploma courses. The exam evaluations from this year indicated that MDs did not think the questions were less rigorous.
   He also addressed concerns that persons who now qualify via the diploma course pathway have to take a diploma course within five years of sitting for the exam. This requirement was instituted after the grandfathering period (the first five years of the exam) when candidates were able to qualify via a practice pathway.

9. Board Certification (Alan Spira)
   Dr. Spira reported that he and Jamie Maguire were charged with investigating the process of creating boards for clinical tropical medicine. He explained that board certification in a certain specialty is recognized by insurance companies and represents the highest expert level of knowledge.
   Dr. Spira noted that, if there is interest in boards, the two organizations to survey would be the American Board of Internal Medicine and the Certifying Agency for Medical Practice.
   After discussion there was some interest expressed and Dr. Spira will investigate the costs associated with board certification and present a business plan to the Clinical Group council.

10. Elections (David Hill)
    Dr. Hill thanked the outgoing councilors, Claire Panosian and Phil Fischer, and added that he is rotating off the council as president. Claire Panosian was elected to the ASTMH council and leaves her Clinical Group position after one year.
    He welcomed the incoming officers: Dick Pearson, president; Pat Joyce and Ken Dardick, councilors. Ken Dardick was appointed to complete the remaining two years of Dr. Panosian’s term.

11. Journal (David Hill)
    Dr. Hill noted that Jamie Maguire is the clinical section editor and that there is $10,000 available from ACCTMTH for clinical articles.
12. New Business
   A. ACCTMTH Name
      The ACCTMTH members agreed to keep the ACCTMTH name, but to use the term “Clinical Group” when referring to this group.
   B. Presidential Term
      The Clinical Group members agreed to the following changes in the president’s term:
      1. The Clinical Group president will serve for one year.
      2. Each Clinical Group president will serve on the council for one year as president-elect, one year as president and one year as past president.
      This change, as well as an update to the bylaws of the Clinical Group, will be presented for a vote to the membership in spring 2003.

13. Transfer of Authority (David Hill)
    Dr. Hill passed the gavel to Dick Pearson and welcomed him as incoming president.
    Dr. Pearson thanked David Hill for his work on behalf of the Clinical Group.

14. Closing Remarks (Dick Pearson)
    Dr. Pearson listed his goals for the next year:
    A. Create a curriculum for medical students in clinical tropical medicine to improve training in medical schools.
    B. Partner with CDC regarding immigrant health.
    C. Improve clinical tropical medicine education abroad.
    There being no further business, the meeting was adjourned at 5:35 PM MST.